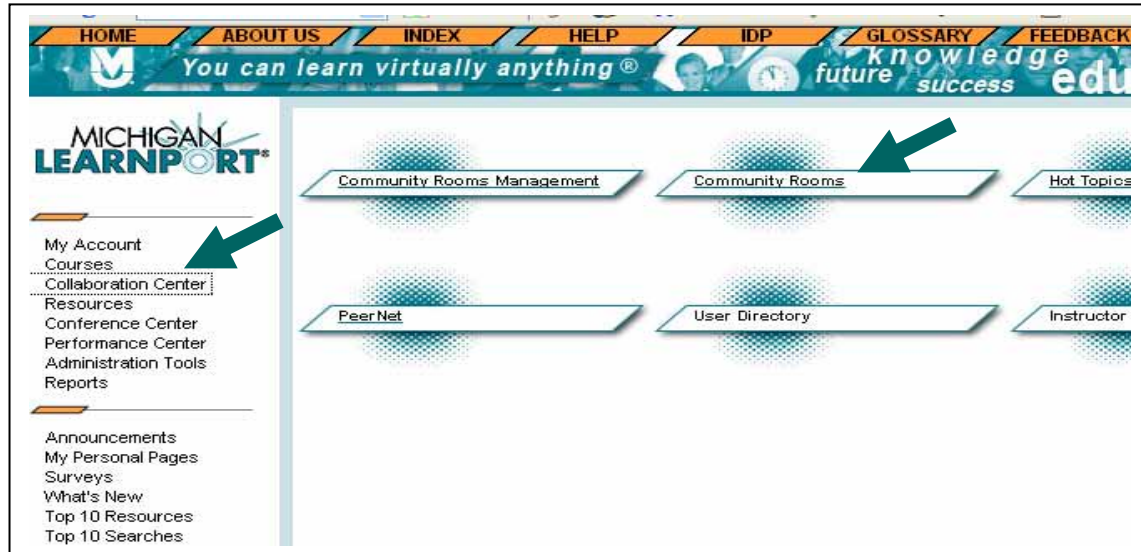


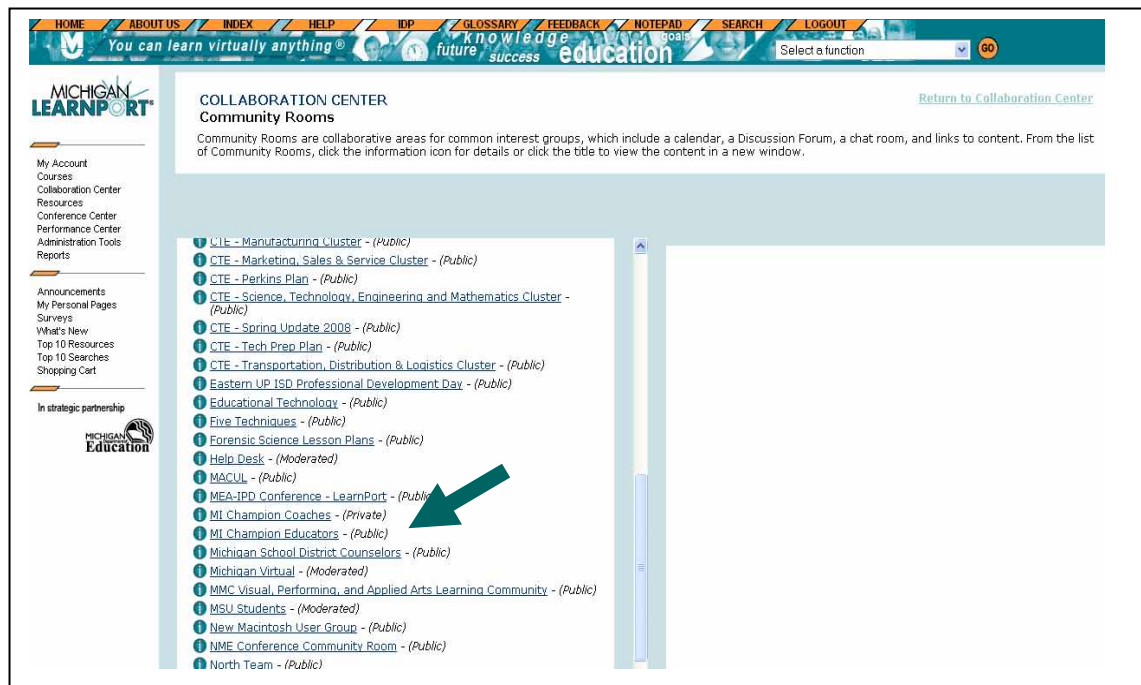
Instructions for LEARNPORT Community Rooms www.learnport.org

To access the MI Champions Educators Community Room:

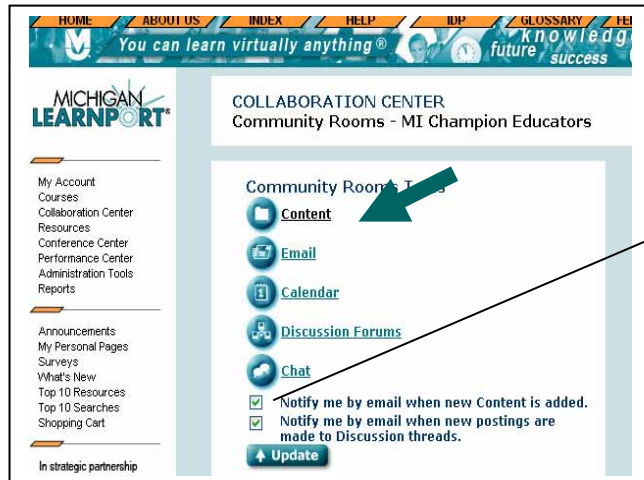
1. Login to Learnport
2. Select [Collaboration Center] on left.
3. Select [Community Rooms]



4. Scroll down to **MI Champions Educators** and select the room name –the **i** lists description.

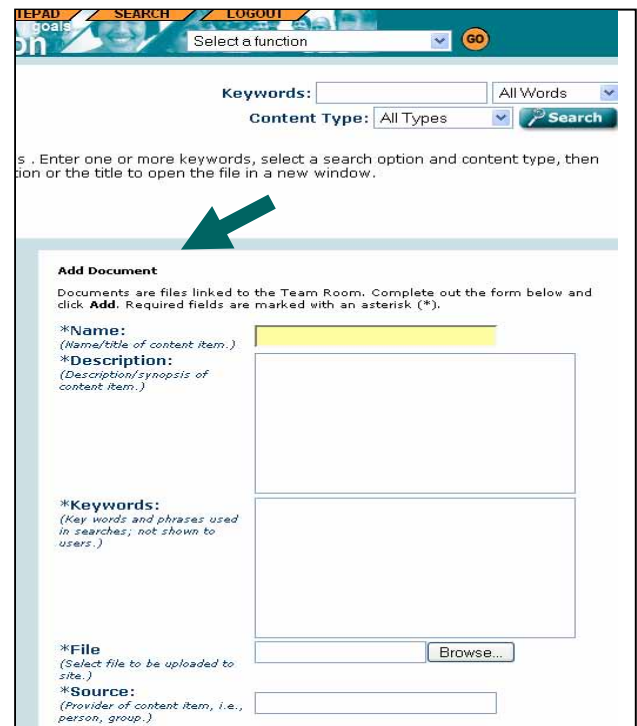
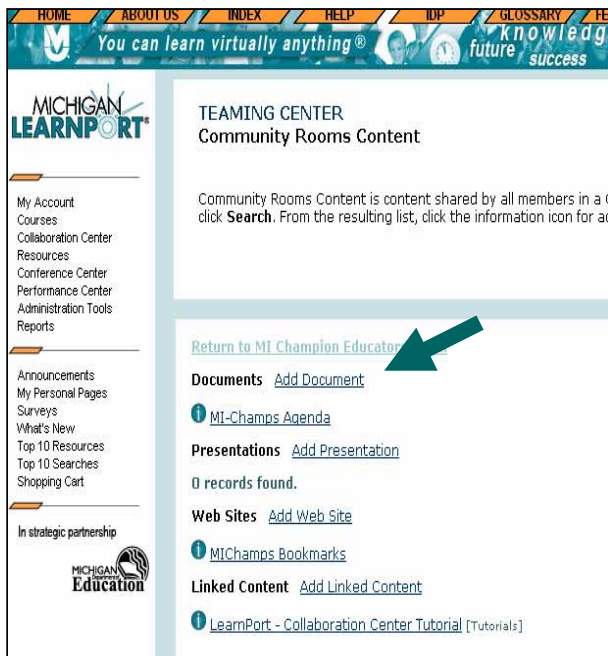


5. Select an area within Community Room Tools (i.e.: Content).



Check to be notified about new content.

6. In **Content** area you can view and add content:



7. After you access your community room once, you can go to it directly from the Home page after login. Just select the tab: [My Community Rooms] and your room should be listed there.

